



## General Council 45 Volunteer Descriptions

Below are the volunteer roles that need to be filled. You can sign up [HERE](#). Please refer to this list for the volunteer descriptions.

### Airport Welcoming:

Require 2 volunteers for each of 4 shifts August 6 & 7, 2025 to welcome commissioners and guests upon arrival at the airport and direct them to shuttle to get to downtown hotel. Shifts will be:

<b>August 6</b>	<b>August 7</b>
10:00 AM – 3:00PM	10:00AM - 3:00PM
3:00PM – 8:00PM	3:00PM – 8:00 PM

### Registration Desk

Require 14-16 volunteers for 2 shifts August 7, 2025; then require 2-4 volunteers for 2 shifts on August 8, 2025. The duties will be to hand out registration packets to all commissioners and guests. On August 8 you will also be the information desk. Shifts will be:

<b>August 7</b>	<b>August 8</b>
12:00PM – 4:00PM	8:00AM – 12:30PM
4:00PM – 8:30PM	12:30PM – 5:00PM

### Information Desk

Require 1-2 persons for each shift August 9, 10, and 11, 2025. Give out late registrations, answer any questions coming from commissioners and guests; such as how to find places, chaplains, other commissioners, etc.; collect any announcements that people need to be shared to the plenary; have a small first aid kit for commissioners' use, be able to direct to emergency first aid for the

convention center; and other such duties to make the council comfortable. Shifts will be:

<b>August 9, 10</b>	<b>August 11</b>
8:00AM – 12:30PM	8:00AM – 12:00PM
12:30PM – 8:30PM	12:00PM -5:00PM

## Tech Table/Charging Stations

Require 3 people for each shift. You need to be comfortable with electronic devices – laptops, tablets, and cell phones, and related Apps being used. Need to be able to assist people in trouble shooting. Shifts will be:

<b>August 7</b>	<b>August 8</b>	<b>August 9, 10</b>	<b>August 11</b>
4PM – 8:30PM	8AM-12:30	8AM–12:30PM	8AM–12PM
	12:30-5PM	12:30PM – 8:30PM	12PM–5PM

## Tech Person

Require 1 tech person to sit at the business table and help them with any technical issues throughout CG45. This person would be required for the complete duration of GC45 which starts at 5:00PM August 7 and goes until 5:00PM August 11, 2025.

## Book Table

Require 3 people each shift to look after the book table, August 7 – 11, 2025; knowledge of books and possible retail experience is an asset. You will be handling money. Would like to have a couple of people to come on Wednesday August 6 to set up book tables, and also on August 12 to pack up what hasn't sold. Shifts will be:

<b>August 7</b>	<b>August 8</b>	<b>August 9, 10</b>	<b>August 11</b>
12PM –4PM	8AM-12:30PM	8AM –12:30PM	8AM – 12PM
4PM – 8:30PM	12:30PM–6PM	12:00PM-8:30PM	12:00PM -5PM

## Stewards

Require 12-14 people to be responsible to hand out anything required from the business table to the participants tables, keep the tables tidy at the end of each day, and may be required to gather and count votes if electronic voting isn't working. Shifts will be:

<b>August 7</b>	<b>August 8</b>	<b>August 9, 10</b>	<b>August 11</b>
4PM – 8:30PM	9AM – 2PM	9AM – 2PM	9AM–1PM
	2PM - 5PM	2PM – 8:30PM	1PM–5PM

## Chaplains

Require 2 Chaplains each day of GC45 except August 8 requires at least 3. Chaplains can commit for the complete GC45 meeting or at least commit for a full day on the meeting. Times are:

<b>August 7</b>	<b>August 8</b>	<b>August 9, 10</b>	<b>August 11</b>
4:00PM – 9:30PM	9AM – 6PM	9AM – 9PM	9AM-5PM

Please sign up [HERE](#)

If you have any questions or concerns, please contact [Rev. Maria Szabone Berces](#), volunteer coordinator, or [Sue Brodrick](#), chair, Local Arrangements teams.